

Friends of St. Brigid's Hospice

Data Protection Bill May 2018

This law is designed to protect the privacy of the person however since the "Friends" do not have a central inventory containing personal details about donors and volunteers the implications for the "Friends" is limited. The "Friends" note that the main tenets of this law however are consent, retention and transparency.

Consent

When our volunteers consent to help with Sunflower Day or to host a coffee morning, we cannot assume that they will be prepared to do so again. Consent is requested at the end of each phone call and noted.

Retention

Retention of data is strictly limited to what is necessary and is stored safely in a computer. While we have a list of volunteers who helped to host a coffee morning collection for Sunflower Day, we store these names with their permission for use in the following

year. This data is stored in a ledger with some support groups while other data is stored in a computer.

Transparency

The “Friends” uphold the tenet of transparency in all of its endeavours. The proceeds of all the fundraising initiatives are recorded by the treasurer and are available in the audited accounts at year-end and disseminated at the AGM. Funds received from Sunflower Day and Coffee Mornings are published and acknowledged in our church notices and local papers.

Agreed at Board Meeting 10th October, 2019.