

The Friends of St. Brigid's Hospice Volunteer Charter

Volunteers are valued and are the lifeblood of our organization. They receive no payment except for out-of-pocket expenses when fulfilling specific roles.

Volunteering for the "Friends" can involve various roles such as:

- Collecting donations at Sunflower Days
- Hosting coffee mornings
- Desk duties at the Hospice
- Volunteer drivers for the patient's needs.

All our volunteers are over the age of 14 years.

There is no discrimination on the following grounds:

- Gender
- Civil status
- Sexual orientation
- Religious beliefs 2
- Age

Disability

- Race
- Colour
- Ethnicity.

When collecting data from volunteers we retain the data only for the purpose for which it is collected, e.g., contact phone numbers for volunteers.

We prevent unauthorised access to such data or disclosure to a third party.

- All our volunteers are aware of our mission statement of the organization
- Volunteers are expected to carry out their duties in a legal, honest, open, and respectful manner.
- Adequate insurance cover is in place however, we decline to insure some fundraising activities.
- When dealing with cash donations, two people must be involved in the counting and handling of money. Volunteers return the full amount collected and no expenses are taken from the money involved.
- Records of donations received by volunteers are retained so that the donation is acknowledged and accounted for.

Agreed by the Board 1st August 2021